Presentation of the results following the project implementation

Implementation of training programs for public administration in e-learning system for supporting the development of information society

SMIS Code 4376
# Project coordinates

<table>
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<tr>
<th>Project Title</th>
<th>Implementation of training programs for public administration in e-learning system for supporting the development of information society SMIS Code 4376</th>
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<tbody>
<tr>
<td>Financing source:</td>
<td>Europea Regional Development Fund</td>
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<tr>
<td>Budget:</td>
<td>13.057.200,03 lei (cu TVA)</td>
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<td>Implementation period:</td>
<td>10.03.2010-10.03.2012</td>
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OBJECTIVE/GOAL

- Developing a competent public administration dedicated to providing efficient and effective public service for the citizen
- Increasing accessibility and flexibility of NACS training offers for civil servants by using information and communication technologies in order to increase the economic competitiveness by developing more efficient public services.
European recognition

E-learning platform of the Agency is among the most complex in Europe as a result of the data provided by the Higher Education Centre of the Home Ministry in France (Chemi) in the framework of the Fourth National Forum on e-learning held in December 2012 in France-Clermont Ferrand.
Why e-learning?

- It can be done anywhere, anytime, by anyone
- Encourages the participant's personal learning style
- Increases the collaboration and interactivity among participants
- Controlled learning
- Modular learning technique

How?

- Education / training / learning
- Career development
- Personal development through curiosity and comprehension
Blended learning

- Stages of “blended learning”:
  - Theory understanding (online sessions);
  - Theory practice (forums, trainers led sessions, face-to-face sessions);
  - Applying the achieved knowledge in day by day activities.
Why blended learning?

- Based on the advantages of all types of learning
- Focused on trainee
- Takes account of needs, constraints and personal learning style
- Including evaluations
- Cost reduction
Elements:

- Presentations
- Online training
- Homework/Projects
- Evaluations
- Virtual classroom
- Interesting forum topics
Challenges

- Identifying the accurate components
- Building links between specialists in various domains (science, technology, educational)
- Providing infrastructure and technical support for trainees
Development stages

- Content delivery for course modules
- Basic knowledge for trainers
- Identifying the activities mix
  - Developing scenarios / simulations
  - Piloting developed course modules
  - Feedback

20 blended learning courses
Developing training program

- Training needs analysis
- Intermediary and final evaluations for each training program
- Content delivery for course modules
- Training plan/design 20 domains
- Developing training materials for 20 programs
Results

- 4,171 applications - 742 selected participants - 453 graduates;
- 147 participating institutions
- Application developed for full e-learning program (training and testing online, homework assignments, automatic reports regarding participation and trainees’ results;
- Online registration application to various training programs from NACS portfolio;
- 20% increase in the number of civil servants trained by NACS by using e-learning solutions;
- 20% increase in the NACS training capacity as result of development of a larger number of online courses;
- Guidelines for using the learning modules developed;
- Guidelines for platform management developed;
- 20 course modules;
- 40 trainers trained in teaching on the electronic platform;
- 800 civil servants active on the e-learning platform and participating in the face-to-face sessions.
Courses

- Basics of Government (26 participants)
- Fundamentals of Project Management (48 participants)
- Ethics and Integrity in Public Administration (40 participants)
- Document management in public institutions (31 participants)
- Civil Service Management - Requirements and Trends (27 participants)
- Financial management for public authorities and institutions (48 participants)
- Public investment - opportunities and approaches (41 participants)
- Public procurement (39 participants)
- ECDL modules I, II, VII (computer basics, MS Windows, Internet and e-mail) (28 participants)
- Fundamentals of English in government (47 participants)
- Human resource management in public entities (42 participants)
- Civil service management - performance assessment in civil service (29 participants)
- Change management in public organizations (28 participants)
- Sustainable local development and public services (27 participants)
- Internal audit for public entities (42 participants)
- Modern public management - challenges and opportunities (26 participants)
- Quality management in public administration (34 participants)
- Crisis management (47 participants)
- Strategic planning for public entities (45 participants)
- Accessing structural instruments (48 participants)
Project impact within public administration

- The piloting was a success
- The programs were very well received
- Informatic application - which sustains a complete learning program (online training, online evaluation, homework/projects, automated and centralized reports and statistics)
- Cost reduction
- Harmonization of training system in Romania with those of other European Union member states, according to European educational policies.
Sustainability – the next step after the project

Increase the visibility of NACS on the training market

Promoting the alternative training method, more efficient for public institutions

Inclusion of blended-learning programs in NACS’s training plan

Developing a learning management system in a blended learning manner

Use of the know-how achieved by involved trainers

Ensuring the system functionality by the team that provides technical assistance

Continuously promoting the blended-learning system
Evidence of sustainability

- **500 civil servants** at the national level attended an e-learning course on the topic of *Ethics in public administration* until February 2012.
- Until now **167 civil servants** attended this course;
- The NACS e-learning platform recorded this year a total of 2210 users;
- The verification tests of IT skills required for civil service recruiting in Romania is done through the NACS e-learning platform;
Evidence of sustainability

- **86 prefects and sub-prefects** are presently attending a *Modern Public Management* online training module, whose topics and necessity have resulted from an analysis of training needs; the course is open from September to October 2013.
- The training module includes 3 online sessions and a Forum where participants can debate topics such as: implementing public policies, crisis management, improving relations with citizens and promoting social dialogue, etc.
- The online module will be translated in 3 foreign languages – English, French and Italian.
- Civil servants from France and Italy will be given access to the e-learning program in order to increase the acquaintance with concepts and practices used in the public administration in Romania.
- The 86 prefects and sub-prefects will be able to access the translated version of the course.
Why choose this type of training program?

Because:

• the participants are able to learn in their own rhythm;
• it’s an efficient teaching method through interactive content
• blended learning training programs aim to the development of competences, know-how and experience
• the participants can study online anytime of the day
• the participants can discuss issues and share experiences on the forum
What do we offer by using e-learning programs?

- Development of competences, know-how and experience
- 40 hours of training within a month;
- Training sessions have 3 online modules;
- 1 face to face 3-day session;
A glimpse at the future

- Increasing the acquaintance with online platforms
- The disappearance of skepticism related to the opportunity of applying the achieved knowledge and skills
- Imagination and creativity without fear of mistakes
- Increased motivation for change in civil service